

# **Director's Report to the Board of Agents**

## **Silas Bronson Library**

**March 18, 2019**

**Raechel Guest, Director**

### **U.S. Census 2020**

Lt. Gov. Bysiewicz held a press conference here this morning to announce the 2020 Census in Waterbury. This is the first time that the census survey will be available online. Public libraries are expected to play a role in the completion of the census by providing access to public computers and assisting patrons with questions about how to fill it out. The American Library Association is advocating for public libraries to assist their communities in achieving a fair, accurate, and inclusive count.

### **East Wing/Teen Zone Renovation**

We are waiting for a set of electrical boxes to arrive, hopefully next week. We had previously installed six boxes in the floor, but have since discovered that additional boxes are needed. If they arrive on time, the City Electrician can run the final wiring on Saturday, April 6. After this is done, we can have the carpeting, glass walls, and furniture installed.

### **Cash Handling Procedures**

I am continuing to work with the City's Audit Department to develop and implement new cash handling procedures and forms.

### **Bequest from Anne Lattanzio**

We have received a check for \$20,046 from the Estate of Anne Lattanzio. We are waiting for more information from the estate attorney regarding any possible restrictions on the bequest.

From her obituary:

Mrs. Anne (Walsh) Lattanzio, age 94, passed away on Friday, February 5, 2016 at her home. She was the wife of the late Gaetano J. Lattanzio. Mrs. Lattanzio was born on December 9, 1921, born to Irish immigrants the late Edmund and Nora (Flaherty) Walsh. She was a woman ahead of her time and a trailblazer for all women. Anne was a proud U.S. Navy WAVES veteran. She joined the Navy so that she could attend college and with determination rose through the ranks and made anchors. After her time in the service, she returned home and received her bachelor's degree from New Haven State Teacher's College. She went on to teach in the Waterbury Department of Education at Driggs School and Gilmartin School. She was acting vice-principal of Gilmartin School and was offered the principal position after she made the decision to retire after 36 years. She was passionate about teaching and loved her students. She organized class trips so that her students could travel and experience new things. Anne volunteered for the Literacy Volunteers teaching English as a second language for many years. A lady of infinite wisdom, Anne delighted in reading and debating current events, politics, and religion. She traveled extensively with her group of friends, called "The Moles", enjoyed her trips to the casino and adored her cat.

### **In-Kind Donations**

The Connecticut State Library, working with an anonymous donor, has given us 108 brass and stainless steel Hohner Special 20 C harmonicas (with 30-day free online lessons) for distribution to children. We handed out a number of harmonicas at our Sound-Speriments music program on March 14 and will distribute the rest on May 30, when the Waterbury Symphony Orchestra performs *Peter and the Wolf* in the Children's Room.

### **Friends' Book Sale**

The Friends of the Library had been planning to hold a large book sale at an off-site location, but those plans have fallen through. They are now hoping to hold the sale in our Main Reading Room during the week of May 6-11. Volunteers are needed to assist with setup and during the sale.

## Circulation Division

### February Statistical Reports: Main Library

Total Collection Size: 266,547  
Total Items Added to Collection: 718  
Total Items Circulated: 10,446  
Total Circulation In-House: 193  
Total Circulated at Other Libraries: 855  
Total Circulated from Other Libraries: 292  
  
Total Active Patrons: 11,090  
Total Expired Patrons: 13,483  
Total Patrons Added: 323

### February Statistical Reports: Bunker Hill

Total Collection Size: 15,399  
Total Items Added to Collection: 44  
Total Items Circulated: 475  
Total Circulation In-House: 0  
Total Circulated at Other Libraries: 45  
Total Circulated from Other Libraries: 187  
  
Total Active Patrons: 394  
Total Expired Patrons: 455  
Total Patrons Added: 1

## Museum Pass Usage, February 2019

American Clock & Watch Museum: 0  
Barker Comic and Cartoon Museum: 0  
Barnum Museum: 0  
Beardsley Zoo: 0  
Children's Museum/Roaring Brook Nature: 0  
Connecticut Science Center: 0  
Connecticut's Old State House: 0  
EverWonder Children's Museum: 1  
Harriet Beecher Stowe Center: 0  
Imagine Nation: 3  
Institute for American Indian Studies: 1  
KidsPlay Childrens Museum: 2

Maritime Aquarium at Norwalk: 0  
Mark Twain House: 0  
Mattatuck Museum: 5  
Mystic Aquarium: 1  
Mystic Seaport: 0  
New Britain Museum of American Art: 0  
New England Air Museum:  
New Haven Museum: 0  
Old Sturbridge Village: 0  
Peabody Museum of Natural History: 3  
Wadsworth Atheneum: 1  
White Memorial Conservation Center: 0

## Online Presence

Facebook Followers as of 3/15/2019: 1,327  
Facebook Reach Feb. 18 – Mar. 17: 9,706  
Facebook Post Engagements Feb. 18 – Mar. 17: 3,224

Instagram Followers as of 3/15/2019: 386  
Bronson Teens Instagram Followers as of 3/15/2019: 157  
Twitter Followers as of 3/15/2019: 341

Website Visitors February 1 – February 28: 1,964  
Website Sessions February 1 – February 28: 3,257  
Website Pageviews February 1 – February 28: 6,403

### Most Visited Website Pages (February 1 – February 28):

Home Page: 3,292	About Us: 126	Board of Agents: 31
Programs: 320	How to Get a Card: 96	Library History: 30
Genealogy/Local Hist.: 305	eBooks: 95	New Movies: 27
How to Find Books: 190	City Directories: 78	Teen/YA: 24
Museum Passes: 176	Borrowing Questions: 64	Friends: 22
Calendar: 176	Hall of Fame: 61	Directions: 13
Ask A Librarian: 167	News: 61	Suggest a Purchase: 13
Research: 157	Computer Classes: 42	Email Signup: 13
Bunker Hill Branch: 145	Book Sale: 34	
Children's Division: 138	Newsletters: 32	