

**BOARD OF AGENTS
SILAS BRONSON LIBRARY MINUTES
Tuesday, November 15, 2022**

PRESENT: President De Carlo, Vice President Wrenn, Secretary Geary Agents, Beatty, Cummings, Harrell, Van Stone

ALSO: Raechel Guest, Mary Jane Boucher, Lisa Bartkus

CALL TO ORDER: President De Carlo called the meeting to order at 6:04 p.m.

APPROVAL/ADDITIONS TO THE AGENDA:

On a motion by Agent Harrell, duly seconded by Agent Cummings the approval of the agenda and any additions to the Tuesday November 15, 2022 Meeting of the Library Board of Agents.

MINUTES: MMSP:

Approval of the Meeting Minutes were tabled until the December Meeting

COMMUNICATIONS/PUBLIC COMMENT: None

DIRECTOR'S REPORT: Raechel Guest

- Vacancies Filled
 - Admin I
 - Maintainer
 - Page
- Vacancies still remaining
 - Librarian II
 - 3 Vacancies
 - Admin I
 - 2 Vacancies
 - 1 Vacancy was from Admin III
 - Only approved to fill with an Admin I
- Covid Outbreak
- State Library
 - Annual Report
- Newsletter
- Parking Lot
- Bunker Hill
 - Parking Lot Paved
 - Relocation of Utility Pole
- Elevator
- Vandalism
 - Rear Patio
- White Collar Over Time
 - Shift Coverage
- Bibliomation
- Banned Patron
 - Management or Director handle
 - Librarian IV's
 - Accountant III
 - IT Manager
- Sarracco
- Backlog of workload
 - Prioritize
- Genealogy Donation

TREASURERS REPORT: Joe Stango

- None

COMMITTEE REPORTS:

Finance & Funding: Holly Wrenn – Chairperson.

- *On a motion by Secretary Geary, duly seconded by Agent Cummings to transfer the \$500.00 from the F David Attorney at Law donation in memory of John L. Corbett to the Bronson Books Budget for the purchase of books consistent with John's political philosophy.*
*** Additional detail regarding the Corbett Donation is reflected in the letter sent with the donation***
- *On a motion by Agent Cummings, duly seconded by President De Carlo to transfer \$20.00 from the James F. Schulte donation to the Bronson Book Budget*

Building & Projects: Jim Geary – Chairperson

- None

Hall of Fame: Tim De Carlo – Board Liaison

- None

Friends: Tim De Carlo – Board Liaison

- Designer Purse Bingo Fundraiser went well

Waterbury Cable Council:

- None

Sunshine Fund: Sue Beatty

- \$92.00

Other:

OLD BUSINESS:

NEW BUSINESS:

ADJOURNMENT: MMSP

On a motion by Secretary Geary, duly seconded by Agent Harrell the Library Board of Agents adjourned at 6:31 pm.

NEXT MEETING: December 20, 2022 at 6:00 pm

Respectfully submitted:

Lisa Bartkus for Jim Geary - Secretary