

**BOARD OF AGENTS
SILAS BRONSON LIBRARY MINUTES
Tuesday, August 15, 2022**

PRESENT: President De Carlo, Vice President Wrenn, Agents, Beatty, Cummings, Harrell, Sullivan, Van Stone

ALSO: Raechel Guest, Mary Jane Boucher, Lisa Bartkus, Joe Stango (Phone-In)

CALL TO ORDER: President De Carlo called the meeting to order at 6:13 p.m.

APPROVAL/ADDITIONS TO THE AGENDA:

On a motion by Agent Cummings, duly seconded by Agent Harrell, the approval of the agenda and any additions to the Tuesday August 15, 2022 Meeting of the Library Board of Agents.

MINUTES: MMSP:

On a motion by Agent Cummings, duly seconded by Agent Harrell, to approve the May 17, 2022 meeting minutes.

COMMUNICATIONS/PUBLIC COMMENT: None

DIRECTOR'S REPORT: Raechel Guest – Attached

- FY 23 Budget

On a motion by Agent Cummings, duly seconded by President De Carlo to approve the FY23 Expenditures 1 thru 7 as articulated on Page 1 of the August 15th Directors Report in the amount of \$97,400 to be paid for by any income to the Library and any remaining balance to be paid for from the Bronson Fund

On a motion by Agent Cummings, duly seconded by Agent Harrell to apply the 3 donations as articulated on Page 2 of the August 15th Directors Report for the purposes stated there in

TREASURERS REPORT: Joe Stango

- Bronson Fund Discussion

COMMITTEE REPORTS:

Finance & Funding: Holly Wrenn – Chairperson.

- *On a motion by Agent Cummings, duly seconded by Agent Beatty to transfer \$600.00 from the CT Association for Human Services (VITA) to The Friends of the Library Program Line*
- *On a motion by Agent Cummings, duly seconded by Agent Van Stone to transfer the \$3,539.33 from the CT Community Foundation donation for the Ingrid J. Martland Fund in memory of Ingrid Martland for the purchase of children's books 1st grade or younger to the Bronson Book Budget*

Building & Projects: Jim Geary – Chairperson

- None

Hall of Fame: Tim De Carlo – Board Liaison

- None

Friends: Tim De Carlo – Board Liaison

- October 14th Literacy Volunteers & Friends Designer Bag Bingo Fundraiser

Waterbury Cable Council:

- Has been meeting via Zoom for the past 2 years

Sunshine Fund: Sue Beatty

- \$92.00

Other:

OLD BUSINESS:

- Waiting for a meeting with Mike LeBlanc in Finance to review the City's spending policy

NEW BUSINESS:

- Meeting Date for Annual Meeting

On a motion by President De Carlo, duly seconded by Agent Cummings to schedule the Board of Agents Annual Meeting for September 20th at 5:30 pm.

- BOA Meeting Schedule Amendment

On a motion by Agent Cummings, duly seconded by Vice-President Wrenn to amend the Board of Agents Meeting Schedule to the 3rd Tuesday of the month at 6pm

- Bronson Bills

On a motion by Agent Cummings, duly seconded by Vice-President Wrenn to approve payment of the Bronson Bills in the amount of \$450.00

ADJOURNMENT: MMSP

On a motion by Agent Cummings, duly seconded by Agent Beatty the Library Board of Agents adjourned at 6:59 pm.

NEXT MEETING: September 20, 2022 at 6:00 pm

Respectfully submitted:

Lisa Bartkus for Tim De Carlo - President