

**BOARD OF AGENTS –
SILAS BRONSON LIBRARY MINUTES –
Monday April 15, 2019**

PRESENT: President De Carlo, Vice President Wrenn, Secretary Cullinan, Agents: Harrell, Ryan, Van Stone, Beatty, Ranando, Ogrodnik

ALSO: Director Raechel Guest, Treasurer Joseph Stango, Heidi Barbieri, Lisa Bartkus

CALL TO ORDER: President De Carlo called the meeting to order at 6:01 p.m.

AGENDA: MMSP (Ogrodnik, Harrell) to approve the agenda.

MINUTES: MMSP (Beatty, Ogrodnik) to approve the March 18th meeting minutes. Amend Minutes under the Library Park Renovation discussion to include asking UCONN to participate in Mardi Gross.

COMMUNICATIONS/PUBLIC COMMENT:

DIRECTOR'S REPORT—included with board packet:

- FY 20 Budget
 - § Are we guaranteed to be able to fill the vacant Librarian II position at the end of the year?
- Whale Update
 - § Placement
 - § Cost of Upkeep
 - § Liability
- Rotary Club Donation 3-D Printer
 - § Cost to print
 - § Price structure
 - § Introduction to schools for projects
- Give Local
- East Wing/Teen Zone Renovation
 - § Computer classroom walls – Clear glass wall so that there is a sound barrier
- Main Reading Room Updates
- Public Programs
 - § National Library week we had a trivia contest for our patrons to answer some really difficult questions.
- CT Library Annual Conference

Finance & Funding:

At Thursday's meeting we discussed:

- Operating Fund – where we stand, we need to make the funds transfer prior to the end of FY 19.
 - § A motion to transfer 4% from the Wells Fargo account as of 3/31/19 to the Bronson Operating account was made by Secretary Cullinan and seconded by Agent Ogrodnik and approved unanimously.
- FY 20 Budget – The library did not see many cuts just the Librarian II position
 - § Is the position still in the budget? Yes it is just that it is left open until the end of the year.
 - § Is this our only opening? No we have 1 Page position also open.
- Collection Report – Looking much better. Any discrepancies are taken care of on that days basis.
- Investment Policy – we will push the Investment Policy meeting from May to June so that our new Treasurer can review and make suggestions prior to meeting with Wells Fargo and the Fiannce Department.

Building & Projects:

At Today's Meeting we discussed:

- Roof Leaks
- Elevator Replacement thru City
- Director Guest gave a tour of the building to State Representative Ron Napoli Jr. we hope this is an incentive for his support at the state level.

Hall of Fame:

- Restructure Committee: 2 board members – Secretary Cullinan & Agent Beatty

Friends of the Library:

- Books Sale – Scheduled for the second week of May in the MRR. We anticipate doing another Book Sale in November. Volunteers are needed. Book Sale will be during regular library hours.

Waterbury Cable Council:

- Next meeting is scheduled for May 8th

Sunshine Fund:

- Fund was transferred to Webster Bank. Vice-President Wrenn will meet Agent Beatty at Webster bank to add her name as a signer to the account.

Other:

OLD BUSINESS:

Treasurer Vacancy – A motion to nominate Joseph Stango as Treasurer of the Silas Bronson Library Board of Agents was made by Vice-President Wrenn and seconded by Agent Ryan and approved unanimously.

Events & Fundraising Committee event suggestions:

- Lasting Brass – Beer tasting and cupcake decorating. Cost \$20 pp, charge \$40 pp 44 max tickets, they prefer we do it on a Wednesday in May at 6pm.
- Texas Roadhouse night 15% proceeds donated.

Lattanzio Bequest – unrestricted Board will need to decide what to do with this donation.

Paul Fund – A motion to hold the additional Paul Fund supplemental donation of \$1,604.60 in reserve was made by Agent Beatty and seconded by Agent Ogrodnik and approved unanimously.

NEW BUSINESS:

Hall of Fame restructure committee

MMSP (Ryan, Ogrodnik) to approve payment of Bronson bills of \$1,740.69

ADJOURNMENT: MMSP (Ryan, Ogrodnik) to adjourn at 7:10 pm.

NEXT MEETING: Monday May 20, 2019 – 6 pm,

Respectfully submitted:

Lisa Bartkus for Anne Marie Cullinan -- Secretary