

BOARD OF AGENTS
SILAS BRONSON LIBRARY MINUTES
Monday, October 19, 2020

PRESENT: President De Carlo, Vice President Wrenn, Secretary Cullinan, Agents Bucari, (Zoom) Agents Harrell, Ryan, Beatty, Van Stone (Library)

ALSO: Director Raechel Guest, Mary Jane Boucher, Lisa Bartkus, (Library) Miki MacKennedy (Zoom)

CALL TO ORDER: President De Carlo called the meeting to order at 6:03 p.m.

APPROVAL/ADDITIONS TO THE AGENDA:

On a motion by Agent Harrell, duly seconded by Agent Ryan, the approval of the agenda and any additions to the Monday October 19, 2020 Meeting of the Library Board of Agents.

MINUTES: MMSP:

On a motion by Agent Harrell duly seconded by Agent Ryan, to approve the September 21, 2020 meeting minutes.

COMMUNICATIONS/PUBLIC COMMENT: None

DIRECTOR'S REPORT: (attached)

- Everybody Learns Initiative
 - How much was allocated (\$74,190)
 - Budget Plan needs to be submitted to the State Library
 - Chrome Books are on the list of items that can be purchased
 - Increase in person activities
 - Attending weekly drop in meeting with the State Library
 - Virtual Field trips to our schools of the Library
 - § This does not meet the criteria of the Everybody Learns Initiative
 - Pop-Up Library
 - § We will be working on a plan for this project
 - § Hands on or Virtual (In- Person)
 - Budget due next along with working with PSI Nesp for options
 - What are other City Libraries doing with their funds
 - § Survey done a month ago regarding the amount we spent on PPE so far along with an estimate of what we think might be spent over the next year.
 - § Weekly drop in meeting is where everyone discusses options and asks questions.
- Halloween
 - No activities planned due to Covid restrictions
- New Employees
 - No new employees at this time

Treasurers Report: None

Finance & Funding: Holly Wrenn – Chairperson.

- Wells Fargo
 - We had a meeting with Wells Fargo and Finance
 - Discussed how money was invested 75% in Equities & 25% in everything else

- Meeting with the managers of our portfolio, we plan to set that up sometime this week.
- Discussed Pop Up Library
 - Means of Transportation were discussed
 - § Donated Funds would be a good use for this project
- Reviewed & discussed donated funds

On a motion by Agent Ryan, duly seconded by Vice President - Wrenn, the Library Board of Agents approved to accept the bequest of \$25,000 from the Trustee of the Isadora I. Sprecker Marital Trust.

Building & Projects: Tim De Carlo – Chairperson

- No meeting

Hall of Fame: Tim De Carlo – Board Liaison

- On Hold due to the Pandemic

Friends: Tim De Carlo – Board Liaison

- We have been utilizing Facebook Marketplace for our Book Sale with a little bit of success
- Hawk Ridge Winery Fundraiser with Literacy Volunteers went well even with the 1/3 capacity
- We were asked to join Bunker Hill Neighborhood Association to partner with them to get a little free library approved which went thru Public Works easily. One of the Alderman contacted us after the fact to see if we can reach out to other community clubs to see if they would be willing to do a little free library.

Waterbury Cable Council:

- No meeting

Sunshine Fund: Sue Beatty

- We currently have approximately \$160.

Other:

OLD BUSINESS:

- 150th Anniversary
 - What was done for the 150th Anniversary
 - § Article in Paper end of March or Beginning of April
 - § Email Director any suggestions to promote the 150th

NEW BUSINESS:

Board Committees – President De Carlo will review and re-establish committees

On a motion from Secretary Cullinan, duly seconded by Agent Bucari, the Library Board of Agents approved the change of hours for Thursday December 24th and Thursday December 31st to close at 5pm.

ADJOURNMENT: MMSP

On a motion by Agent Ryan, duly seconded by Agent Harrell, the Library Board of Agents adjourned at 6:29 pm.

NEXT MEETING: November 16, 2020 at 6:00 pm

Respectfully submitted:

Lisa Bartkus for Anne Marie Cullinan Secretary