

**BOARD OF AGENTS –  
SILAS BRONSON LIBRARY MINUTES –  
Tuesday, November 15, 2016**

**PRESENT:** Vice-President Ogrodnik, Secretary Rossi, Agents Albini, Cullinan, Harrell, Perugini, Ranando, Ryan

**ALSO:** Director Raechel Guest, Heidi Barbieri, Lisa Bartkus

**CALL TO ORDER:** Vice- President Ogrodnik called the meeting to order at 4:04 p.m.

**AGENDA: MMSP** (Perugini, Harrell) to approve the agenda as published.

**MINUTES: MMSP** (Ryan Albini) to approve the October 18, 2016 minutes

**COMMUNICATIONS/PUBLIC COMMENT:**

None

**DIRECTOR’S REPORT—part of board packet:**

Director Guest reported the Mardi Gross/Comic Fest program held at the Library on October 29 was a huge success. Over 600 people attended and many new card registrations were issued. Feedback has been positive. It was noted that comic books are good to offer to struggling readers. The graphic component helps and they are “cooler” than reading picture books.

Students from the Taft School girls cross country team spent time re-shelving and rearranging books as part of their annual Community Service Day. The possibility of using student volunteers to complete simple projects in the future was discussed as a beneficial option. Director Guest noted that as long as volunteers performed page level duties, there were no union conflicts.

Director Guest commented that October statistics were pretty standard with the number of Facebook followers edging upwards.

Since bottles of hand soap were being stolen from the public bathrooms with regular frequency, wall mounted soap dispensers have been installed.

The Saturday work hours for maintainers was modified slightly to allow a better flow at closing time. It was noted that one of the maintainers would be retiring on December. An exception to the City’s hiring freeze has been requested to avoid paying OT on a regular basis to cover the hours of operation.

Fortunately, the cost for the Library’s internet service is not as high as originally anticipated.

There was a brief discussion concerning into which account donations to the Library should be recorded.

After a review of Library accounts, Director Guest commented that a previous recommendation that Bronson Fund monies currently invested with Wells Fargo be moved to the CT Community Fund was still on the table. A committee to explore options and make a recommendation should be formed and begin work.

## **COMMITTEE REPORTS**

### **FINANCE:**

No report

### **POLICY:**

No report.

### **PLANNING AND DEVELOPMENT:**

No report

### **LEGISLATIVE:**

No report.

### **BUILDING AND GROUNDS:**

No report.

### **FRIENDS OF LIBRARY:**

It was announced that the Annual Holiday Luncheon will take place on December 13 from 12-2:30.

### **HALL OF FAME:**

Agent Perugini noted that the Hall of Fame celebration was a great success. Kudos were given to President DeCarlo and Director Guest.

### **OLD BUSINESS:**

A candidate for Board Treasurer was deemed ineligible by the City Corporation Counsel (individuals cannot serve on two city boards). The search will continue

The proposal for new committees will be dealt with at the next meeting.

### **NEW BUSINESS:**

A request to move the February meeting (due to holiday closure) from February 21 to the 28<sup>th</sup> was made and will be voted on at the December meeting. A motion to close that library on Christmas Eve and New Year's Eve at 2 pm was made by Agent Perugini, seconded by Agent Harrell, and approved unanimously.

**MMSP** (Cullinan, Rossi) to approve payment of Bronson bills of \$18,052.15

**ADJOURNMENT:** **MMSP** (Ryan, Harrell) to adjourn at 4:41 pm.

**NEXT MEETING:** Tuesday December 13, 2016 – 4 p.m.

Respectfully submitted:

Joan Rossi, Secretary