

BOARD OF AGENTS –  
SILAS BRONSON LIBRARY MINUTES –  
Tuesday, June 28, 2016

**PRESENT:** President Decarlo, Vice President Ogrodnik, Agents Albini, Beatty, Cullinan, DeCarlo, Harrell, Ranando,

**ALSO:** Director Raechel Guest, Aldermanic Liaison Guerrera, Heidi Barbieri, Charlotte Williams

**CALL TO ORDER:** Vice President Ogrodnik called the meeting to order at 4:31 p.m.

**AGENDA: MMSP** (Ogrodnik, Ryan) to approve the agenda with the meeting schedule added.

**MINUTES: MMSP** (Ogrodnik, Harrell) to approve the May 24, 2016 minutes.

**COMMUNICATIONS/PUBLIC COMMENT:**

Resignation of President-Director Guest reported that Ellen Gambini submitted her resignation effective immediately. Her slot on the board has to be a Republican nomination. Stephanie Cummings has been slated. Ellen was original a Democratic replacement. Director Guest stated that Stephanie Cummings would be a great asset to the board. Francis Guerrera is now the Aldermanic Liaison to the Board. **MMSP** (Cullinan, Harrell) to send a letter to former President Gambini recognizing her for her years of service to the board and the library.

**DIRECTOR’S REPORT—part of board packet:**

Director Guest briefly discussed her Director’s Report. In it some of the highlights include our budget projections, our Circulation statistics and our new services offered and staff additions.

She also mentioned that our Books & Happenings will be published quarterly so events for our patrons can get the publicity they deserve, thereby boosting our attendance.

**EXTERIOR IMPROVEMENTS:** The meeting with Sal Porzio to discuss the front plaza took place and she was able to voice her list of concerns, especially with regard to handicapped accessibility.

**FINANCE:**

Discussed during the Annual Meeting, Director Guest highlighted a few of her financial projections for the board and the library.

**POLICY:**

No report.

**LEGISLATIVE:**

No report.

**BUILDING AND GROUNDS:**

Director Guest discussed the need for a strong building committee. A written building program and a checklist along with an established plan should be written and approved by the library's governing body is recommended. Grants with a one to one match are best.

**FRIENDS OF LIBRARY:**

No report.

**PLANNING:**

No report

**HALL OF FAME:**

No report.

**OTHER:**

Agent Cullinan stated it would be a great idea to have the board attend a retreat. President Decarlo was thanked for taking the post and a hope to get things moving in a positive direction.

**MEETING SCHEDULE:** MMSP (Ogrodnik, Harrell) to approve the 2016-2017 Board of Agents Meeting Schedule.

**OLD BUSINESS:**

**NEW BUSINESS:**

**MMSP** (Ogrodnik, Harrell) to approve payment of Bronson bills of \$216.88

**MMSP** (Beatty, Harrell) to approve payment of City bills of \$16,221.74

**ADJOURNMENT:** **MMSP** (Beatty, Ranando) to adjourn at 5:10 pm.

**NEXT MEETING:** September 27, 2016 – Regular Meeting 4:00 p.m.

Respectfully submitted:

Charlotte Williams for **Joan Rossi**, Secretary